

IMPORTS MONITOR ELECTRONIC
SYSTEM
(Steel Industry Section)

USER HANDBOOK

PRESENTATION

This system provides information on imports registered under a "critical core" composed of 113 parts of the steel industry.

The statistics presented here have a one-week lag with respect to the day on which transactions were registered in the various customs of the country, allowing the user to have an opportunity for analysis and decision making.

Statistical movements are shown through dynamic reports under various query options (product, fraction, country of origin, operating regime -definitive, temporary, maquila or total-, periods, data to obtain and breakdown of the information).

It is worth noting that this information is preliminary, so the figures obtained should not be considered official. The group that designed the operation regime was conducted based on the classification of operative keys developed by the National Chamber of Iron and Steel Industry (Canacero), and could differ from the officially disseminated by Bank of Mexico.

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1. SPECIFICATIONS

Tools and Technology

The tools used in developing the site are as conventional as Adobe Photoshop to create and design graphics, Macromedia Dreamweaver for assembling pages, PROGRESS Ver. 8.2B as database engine and tools for Internet Download WebSpeed 2.1.

The pages used JavaScript and HTML.

Update and maintenance

The tools used are WebSpeed and Dreamweaver.

2. OBJECTIVE

Provide both the user and administrator with the indications for the correct management of the system.

3. NAVIGATION MAP

PAGE STRUCTURE

The system is comprised by 6 modules:

Menu:

- 1.- Creating an Executive Report
- 2.- Exporting a Database
- 3.- Consulting Access
- 4.- Removing Preliminary Data
- 5.- Importing Data
- 6.- User Manager

User level targeted:

- User
- User
- Manager
- Manager
- Manager
- Manager

To enter each of the modules, users must have a unique and different password for each one of the modules.



The image shows a login form with a blue border. At the top, it says "INGRESE SU CLAVE DE ENTRADA". Below that are two input fields: "Usuario" and "Contraseña". At the bottom, there is a circular button with an arrow and the word "continuar" written around it.

3.1 Creating an Executive Report.



The image shows a menu screen with a dark blue header bar containing the word "Menú". Below the header, there are two options: "Crear reporte ejecutivo" and "Salir".

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By clicking **Create an Executive Report**, the following screen will appear:

This screen is distributed in the following way:

1. Fractions (Defined Group of Fractions or Create Group of Fractions)
2. Consultation Period (Annual, Monthly, Weekly or Cumulative)
3. Report Type (Cumulative or Series)
4. Type of Operation (Definitive, Temporary, Maquila or Total)
5. Data to obtain (Value and / or Volume)
6. Breakdown of information (Only fraction data or with country of origin).

Depending on criteria established in the previous screen, by clicking **Next** the requested executive report will appear:

- Annual Report - Cumulative.
- Annual Report - Series.
- Monthly Report - Cumulative.
- Monthly Report - Series.
- Weekly Report - Cumulative.
- Weekly Report - Series.
- Monthly and Weekly Report - Cumulative.
- Monthly and Weekly Report - Series.

3.2 Exporting a Database.



By clicking **Export Database**, this screen will appear:

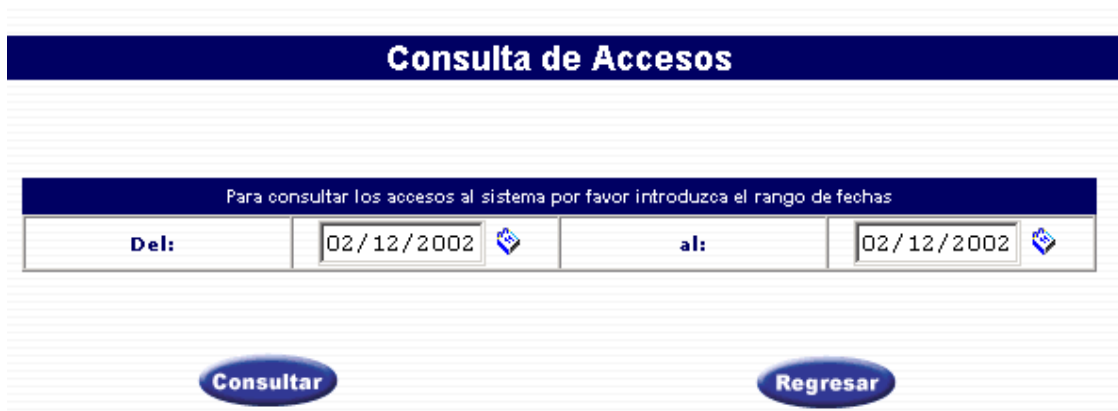
Depending on criteria established in the previous screen, by clicking **Export** the following types of archives will be generated:

- Annual.
- Monthly.
- Weekly.

3.3 Consulting Access.



By clicking **Consulting Access** the next screen will appear:



This feature will let you know the number of times that each user has entered the system in a selected date range.

By clicking **Consult**, a list of users which have entered the system in the selected date range will appear.

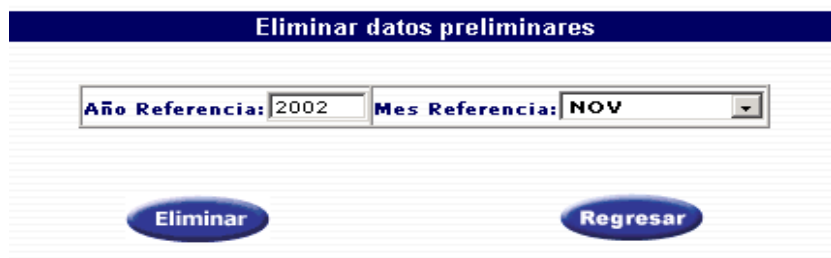
3.4 Removing Preliminary Data.



By clicking **Remove Preliminary Data** the following screen will appear:



The user must indicate the **Reference Year** and **Reference Month** of the preliminary data he wants to remove in the following screen:



By clicking **Remove** the preliminary data of the reference year and month will be removed.

3.5 Importing Data.



By clicking **Import Data** the next screen will appear:

The screenshot shows the 'Importar Archivo' screen with the following elements:

- Tipo de Información a Importar:** Radio buttons for **Preliminar** and **Histórico**.
- Fecha Inicio:** Text input field with a calendar icon.
- Fecha Fin:** Text input field with a calendar icon.
- Año Referencia:** Text input field.
- Mes Referencia:** Dropdown menu with the text "--Seleccione--".
- Archivo:** Text input field followed by a **Browse...** button.
- Los datos a importar son:** **Fracción,País,Documento,Operación,Aduana,Agente Aduanal,Pedimento, Valor en dólares, Volumen del periodo,Advalorem,Cuota compensatoria,Fecha de entrada.**
- Importar** and **Regresar** buttons.

**Nota: El archivo a importar debe tener el formato separado por comas (.csv)
Ejemplo "archivo.csv"**

With this feature the user will be able to import **Preliminary** or **Historical** information.

Whether the user decides to import or preliminary historical information, he must select **Start Date** and **End Date** or **Reference Month** and **Reference Year** (as appropriate) and choose the file to import.

By clicking **Import** the system will process the archive data and update the database.

3.6 User Manager.

Menú

- Consultar Accesos
- Eliminar Datos Preliminares
- Importar Datos
- Administrador de Usuarios
- Salir

By clicking **User Manager** the next screen will appear:

Seleccione un usuario

monsider

Buscar Agregar

Regresar

By clicking **Search** the following screen will appear:

Datos del usuario

Nombre de Usuario: usuario

Clave de acceso: prueba

Nivel: Administrador

Modificar Eliminar

Regresar

**MONITORING OF IMPORTS OF STEEL
PRODUCTS**

In this feature the user will be able to **Modify** the username, access key and level, or either **Eliminate** the user.

By clicking **Add** the next screen will appear:

Agregar Nuevo Usuario	
Nombre de Usuario:	<input type="text" value="prueba"/>
Clave de acceso:	<input type="text" value="prueba"/>
Nivel:	<input style="border: none; border-bottom: 1px solid black; width: 100%;" type="text" value="Exportación de Datos"/>
<div style="display: flex; justify-content: center; gap: 20px;">RegistrarRegresar</div>	

To register new user data, click **Register** and the system will save the user information and show the following message:

Registro dado de alta